

Registration Instructions

REGISTER NOW!

Class Sizes are limited and early registration will assure your place in high demand classes.

STEPS TO THE ONLINE APPLICATION & REGISTRATION SYSTEM

- 1) Go to: www.riohondo.edu and click on the image where it reads: **"Get Started"**
- 2) Read the instructions and click on the option that applies to you. Also, please make sure that you apply for the **"SUMMER"** semester.
- 3) Follow the directions to set up your student profile, view the class schedule, and/or complete your online registration. Once your submitted application has been processed, you will be sent an email with your Student ID within 24 hours.

***** Note:**

If you have taken classes with us previously, you may already have a student profile. If you already have a Student ID number, proceed to the next step.

- 4) Click on the **"AccessRIO"** button on the top right hand corner of the Rio Hondo College website.

To log in and register for a class, please input the following:

Username: First Name.Last NameLast 4 digits of Student ID
(example: John.Smith1234)

Password: Date of Birth
(example: Your birthdate is Jan. 1, 1975, you would input: 010175)

- 5) After logging in, go to the "Student" tab, select **"Add or Drop Classes"**.
The **CRN** for this class is: **51887**
(Please note that payment is due upon registration with Visa/Mastercard)
- 6) Finally, please email your registration confirmation to: RMendoza@riohondo.edu with the subject/ title: **"Ladder Academy"**.